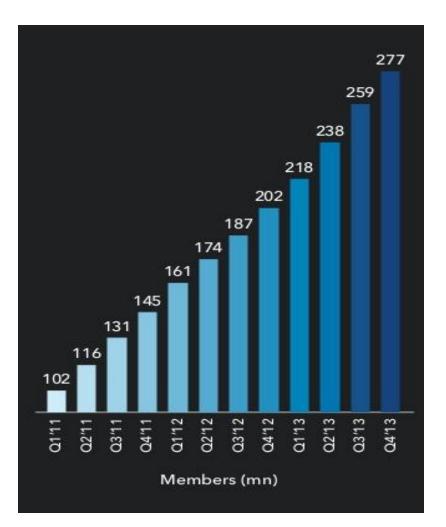


Veterans Employment Services

Doug McKenzie <u>doug@aspirationalcoaching.com</u> <u>linkedin.com/in/renewabledoug</u>

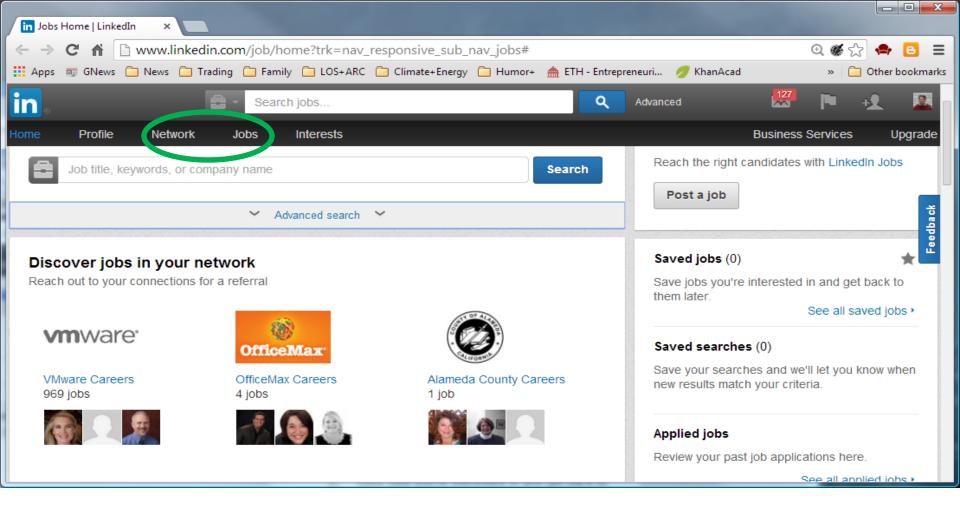
April 25, 2014

- Quick Survey of LinkedIn Services
- Driving LinkedIn

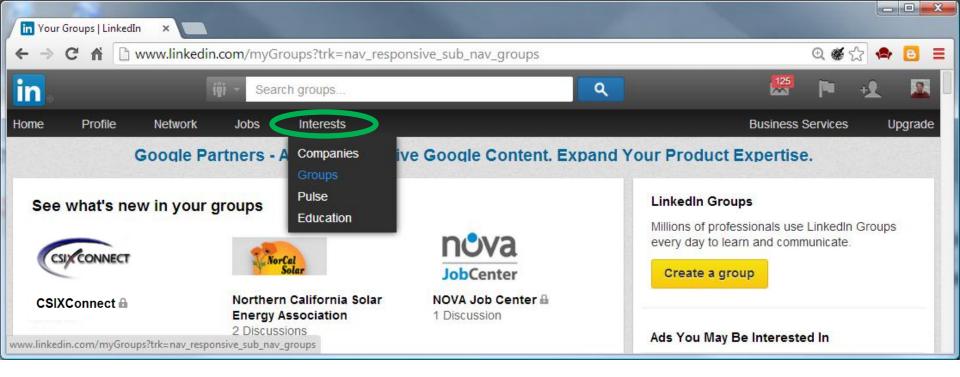


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bloomberg.com - 1h	Profiles Are You A Partner?
'Visible and Engaged': Women on Breaking Into the Tech Ind entrepreneur.com - 8h	Apply to Worldwide Who's Who and expand your online networking.
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"Doctor"? "Instructor"? "Professor Staff"? College Students What to Call Teachers Anymore www.linkedin.com/home?trk=nav_responsive_tab_home#	Customize » Investment Bank BootCamp 4 Week I-Banking, PE and Valuation Training

- Home: Read/Share updates (auto-forward through Twitter)
- **Profile**: View/Edit your profile

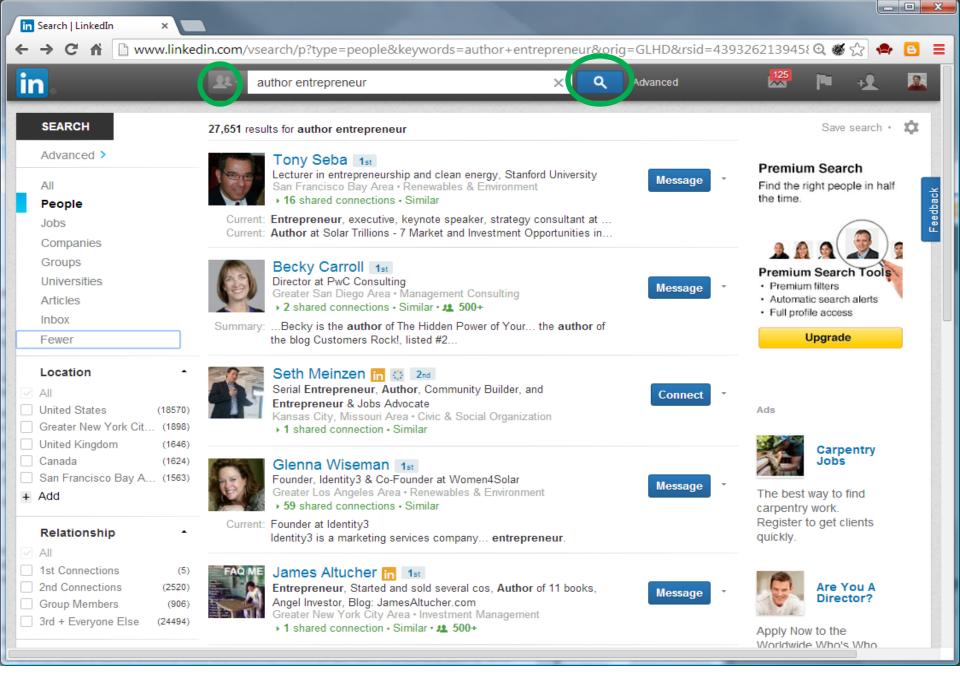


- Network
 - Search/Sort/Tag/Filter/Import your connections/contacts
 - Find where alumni from your schools work (helpful tool!)
- Jobs: LinkedIn-network-related job postings; research companies; post a job



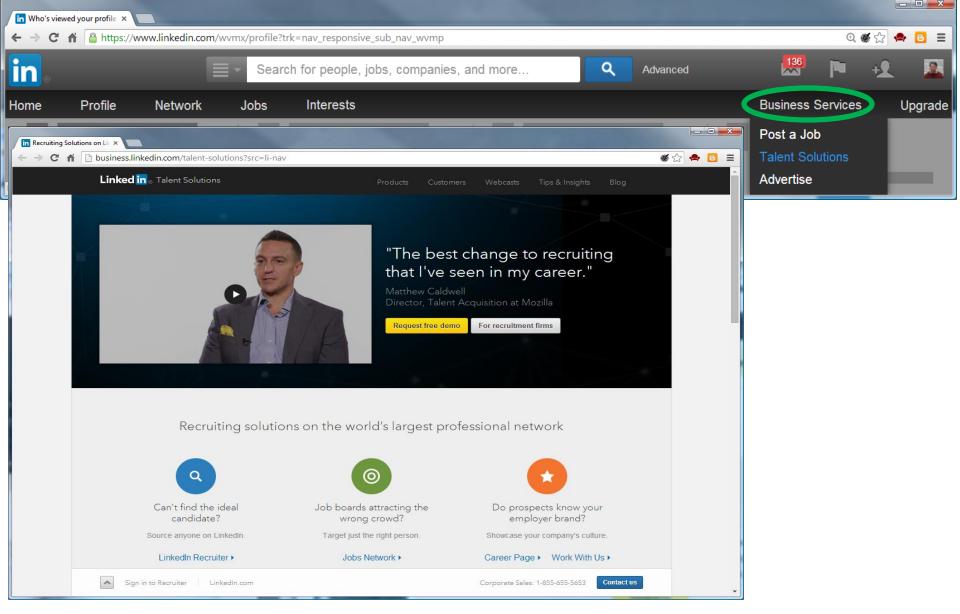
- Interests
 - Companies: Updates from followed and/or similar companies; create your company page
 - Groups: Participate in your groups (discussions, search, members); create a group
 - Pulse: "The news and insights you need to know"
 - Your News, Influencers, Channels, Publishers
 - Education: Education/School-focused portal into LinkedIn's services
 - For you, prospective students, students, alumni, schools, employers

4/25/2014

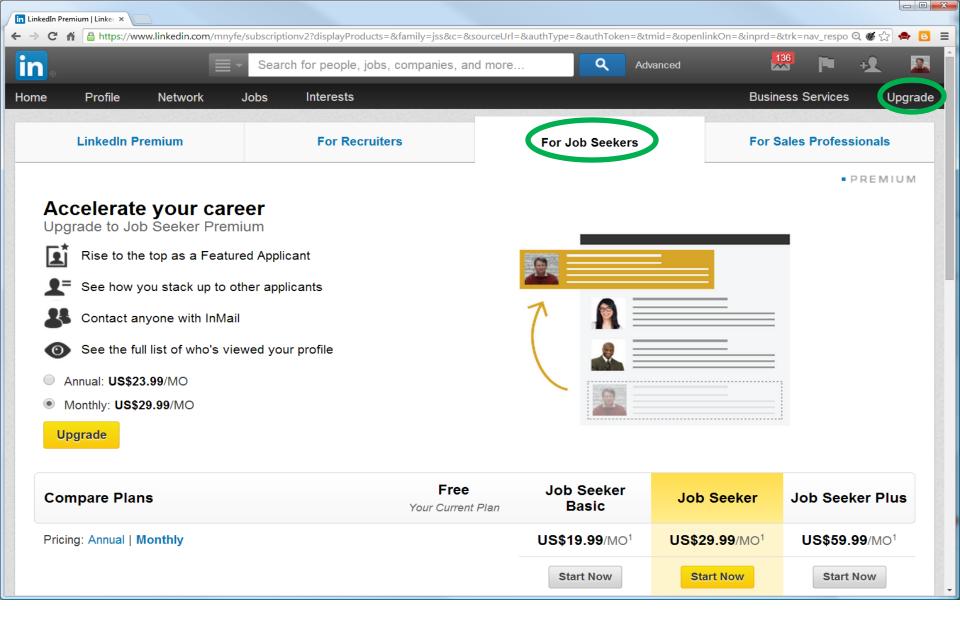




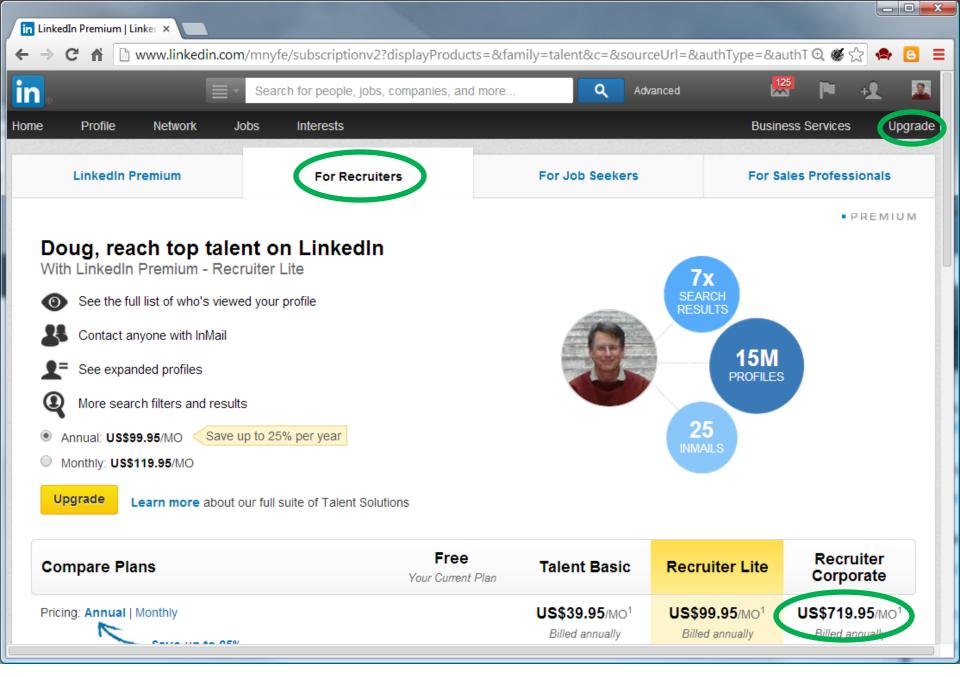
• Word cloud of <u>AspirationalCoaching.com</u> from wordle.net (free)

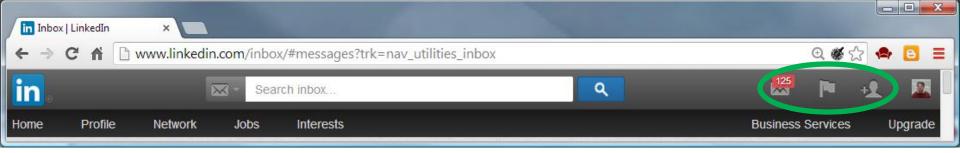


 Business Services: Post a job, Advertise on LinkedIn; Talent Solutions: Advertisements for recruiter premium accounts 4/25/2014
LinkedIn Strategies - Doug McKenzie



• **Upgrade**: Compare features and prices of 12 different premium account types

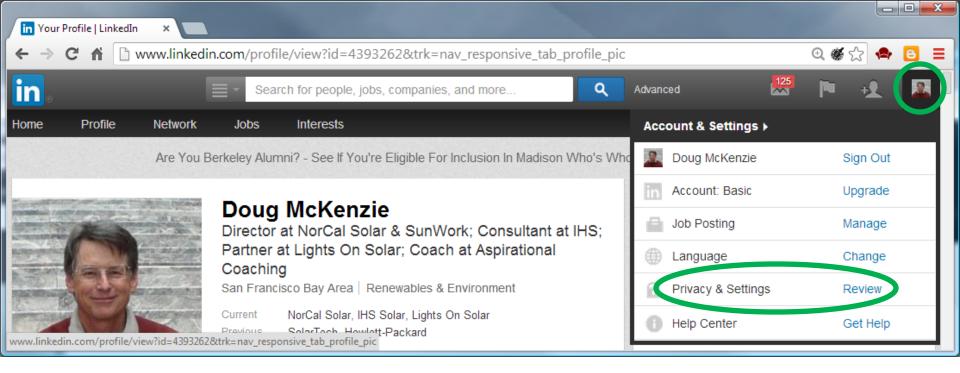




- Invitations: LinkedIn email, invitations sent/received
- **Notifications**: Newest-first list of your new connections, endorsements, comments on your postings, ...

in Import Contacts and Invite ×			
← → C ↑ https://www.linkedin.com/fetch/importAndInviteEntry?trk=nav_utilities_ad	dd_connx		@ 🕷 😭 🚔 🕒 ≡
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Gmail Yahoo! Mail Outlook Hotmail AOL Any Email		M 😵!	•
Get started by adding your email address. https://www.linkedin.com/fetch/importAndInviteEntry?trk=nav_utilities_add_connx		Gmail Yahoo!	Hotmail Other

• Add connections: LinkedIn wants access to your email accounts

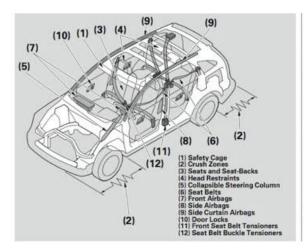


- Account and Settings
 - Profile
 - Communications
 - Groups, Companies & Applications
 - Account

Set your Privacy Controls!

LinkedIn Help

Quick Survey of LinkedIn Services Driving LinkedIn



Your Vehicle's Safety Features

Your vehicle is equipped with many features that work together to protect you and your passengers during a crash.

Some features do not require any action on your part. These include a strong steel framework that forms a safety cage around the passenger compartment, front and rear crush zones, a collapsible steering column, and tensioners that tighten the front seat belts in a crash.

However, you and your passengers can't take full advantage of these features unless you remain sitting in a proper position and *always wear your seat belts*. In fact, some safety features can contribute to injuries if they are not used properly.

The following pages can take an active ro yourself and your pa

"Survey of Services" is like an owner's manual (how does it work?)

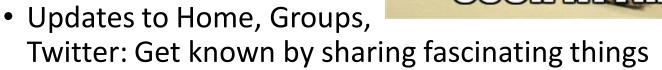
"Driving LinkedIn" is like driving the car (how do you maneuver it?)



Attracting / Targeting / Confirming / Actions

Attract the interest of employers

- Get an "All-Star" Profile: Check Profiles of recruiters and do what they do
- Connections: Get many
- Use Keywords
- Recommendations: Get at least a few
- Endorsements: May not help much, but can't hurt





Attracting / Targeting / Confirming / Actions

Target organizations & individuals

- 1. Research/choose organizations and positions where you'd love to work
- 2. Find your existing connections and the people surrounding your preferred jobs at these organizations
- 3. Find their email addresses
- 4. Strategically, email and then meet with them to assess the position, organization and culture
- 5. Work your way toward hiring managers



Attracting / Targeting / Confirming / Actions Will people assessing you confirm your qualifications?

- Does your Profile conflict with your resume?
- Are you who & what & all that you claim to be?
- Are your objectives & qualifications clear?

Does your Profile lead

- clearly from your past into your chosen future?
- Will recruiters feel safe when they forward your resume?

Attracting / Targeting / Confirming / Actions Actions to take

- Headline: OK to show multiple positions (120 char. limit)
- **Summary**: Fill in gaps, describe synergy of diverse career paths, assert expertise gained before listed positions, add a link or file
- **Experience**: More job titles/keywords, no ancient history, goldilocks amount of text per job, add volunteer experience
- Groups: Join lots of groups, check privacy and digest settings
- Recommendations: Should have at least 3
- Interests: Add some for being found (keywords)
- Profile Review: Ask friends/connections/coach

Attracting / Targeting / Confirming / Actions

Actions to be careful about taking

- Multiple Profiles: Against LinkedIn's User Agreement (UA)
- Making your email visible to all (outside your network): Against LinkedIn's UA
- LinkedIn wants to search your email accounts to suggest possible connections
- Accept all invitations to connect?
- Upgrade to Premium? LinkedIn wants you. Prices and features vary widely - see handout for links comparing Premium services



